

1. Hard Copy must be submitted with electronic file with indications for pms colors, size and any FPO's (for positions only) this will show us what should be on your disk.
2. Submit all TIFF, EPS, etc., support files used in building the layout
3. Submit all parent files for the TIFF, EPS, etc.
4. If final layout is done in Photoshop, please save as a Photoshop file and do not flatten the layers.
5. ***Include all fonts. Please convert fonts to paths/outlines.***

ACCEPTED FILE FORMATS

- Macintosh – Illustrator, Photoshop, Freehand, & Quark Express
- PC Files – Corel Draw, Illustrator, Photoshop, & Freehand, JPG, BMP EPS, TIF

ACCEPTED TRANSFER MEDIA

- 3.5 Floppy
- Zip Disk
- CD
- Hard Copy
- There will be a nominal charge for artwork design. If you need this service please contact the ESOAA.